AGENDA

Capital Adult Education Regional Consortium

Date: October 4, 2023
Time: Business Meeting: 10:00 am – 11:00 am
             Working Meeting: 11:00 am – 12:30 pm
Location: SCOE (10474 Mather Blvd, Mather, CA 95655), Board Room

BUSINESS MEETING

1. Welcome and Introductions

2. Approval of October 4, 2023 Agenda

3. Approval of August 2, 2023 Meeting Minutes

4. California Adult Education Program Updates and Deliverables

4.1	Oct 20	21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4) **Extended**
4.2	Oct 20	23/24 Member Program Year Budget and Work Plan due in NOVA **Extended**
4.3	Oct 31	Student Data due in TOPSPro (Q1)
4.4	Oct 31	Employment and Earnings Follow-up Survey
4.5	Nov 17	23/24 Member Program Year Budget and Work Plan certified by Consortia in NOVA **Extended**
4.6	Dec 1	Program Area Report: July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and Certified by Consortium
4.7	Dec 1	21/22, 22/23 & 23/24 Member Expense Report due in NOVA (Q1)
4.8	Dec 31	21/22, 22/23 & 23/24 Member Expense Report Certified by Consortia in NOVA (Q1)
4.9	Dec 31	End of Q2

5. Select Topics
   5.1. CalWORKs
   5.2. Perkins
   5.3. Member and Partner News, Updates, and Challenges

6. Upcoming Meetings and Events
   - CCCAOE Fall Conference, October 17-20, 2023, Palm Springs, CA
   - CAEP Summit, October 24-26, 2023, Universal City, CA
   - ACSA Leadership Summit, November 2-4, 2023, Sacramento, CA
   - CAEP TAP Webinars:
     ✓ Overview: TOPSPro Enterprise (TE), October 19, 2023, 11:00am to 12:30pm

✓ [Overview: TOPSPro Enterprise (TE)](), Thursday, November 30, 2023, 11:00am to 12:30pm

7. Upcoming CAERC Meetings and Events

Dates	Time	Event	Location
Fri, Oct 13	9:00am – 11:00am	CalWorks and Director's Workgroup	SCOE, Mather Room
Thu, Oct 19	1:00-3:00	CAERC Data & Accountability Meeting	Online
Fri, Oct 20	9:00am – 12:30 pm	CAERC Network of Transition Navigators Meeting	In-person, CALPRO Office
Fri, Nov 9	9:00am – 11:00am	*Tentative* Annual Plan and Director's Workgroup	SCOE, Board Room
Thu, Nov 16	1:00-3:00	CAERC Data & Accountability Meeting	Online
Fri, Dec 1	9:30am – 11:30 am	CAERC Network of Transition Navigators Meeting	Online

8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

WORKING MEETING, 11:00 pm – 12:30 pm
Presentations and Discussion:
- Communities of Practice: Supporting Student Transitions to Post-Secondary Education and the Workforce
- CalWORKs